

# Application form



Please indicate if you are applying for the travel award

as an individual

as a member of a team

## Contact Details

Contact Name of individual / Team \_\_\_\_\_

Contact Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact phone \_\_\_\_\_ Contact Email \_\_\_\_\_

## Award Category

which category is this application for?

Workforce Development

Personalisation

## Organisation

Please state the name of your organisation and describe your work setting

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# application form continued . . .

## Information in Support of your application

Please describe your work and the contribution it has made to progressing priority issue(s) in the 'Changing Lives' agenda. The assessors will be looking for evidence that the application complies with both the core and category specific criteria.

(Consider – the reason the project was undertaken; background research; initial aims and objectives; involvement of stakeholders (including service users and carers); achievements; challenges; outcomes and benefits (with evidence); sustainability and wider applicability of work. Include proposed country of travel and reason; how the visit will progress your work & how you envisage practice in Scotland will benefit. Include as much detail as possible of the visit and contacts at the stage of application)

**Word limit in this section is 1,500. Please complete this section on a separate sheet**

## Verification

All applications must be supported by the Director or Chief Social Work Officer and received by Friday 23rd April 2010.

Name of Director / Chief Social Work Officer \_\_\_\_\_

Contact Address \_\_\_\_\_

\_\_\_\_\_

Contact phone \_\_\_\_\_ Contact Email \_\_\_\_\_

I support this application for the 'Kay Carmichael' Travel Award and give approval for travel

\_\_\_\_\_

## Please submit this application form to

Sophie Mills  
ADSW Limited  
Rosebery House  
9 Haymarket Terrace  
Edinburgh  
EH12 5EZ

Email: [sophie.mills@adsw.org.uk](mailto:sophie.mills@adsw.org.uk)